

U.S. DEPARTMENT OF ENERGY
NEVADA OPERATIONS OFFICE

POLICY

NV P 430.2

Approved: 9-30-98

Review Date: 9-30-00

**Subject: NO COST/LOW COST ENERGY CONSERVATION OPPORTUNITIES
POLICY**

PURPOSE. This Policy Statement establishes the DOE/NV policy concerning efficient management of energy resources throughout the life cycle of all activities at DOE/NV. This Policy Statement complements and is consistent with DOE Order 430.2, "In-House Energy Management".

SCOPE. The provisions of this Policy Statement apply to all DOE/NV personnel, Management and Operating (M&O) contractors, associated agencies, and national laboratories who manage or influence an aspect of energy production or consumption.

POLICY. It is the responsibility of every employee to conserve energy in the workplace. All employees have a role to play in this important national goal. The following specific actions will be considered by all personnel:

1. All employees will observe no cost/low cost energy conservation opportunities including, but not limited to: a.) switching off lights during unoccupied hours; b) shutting down continuously operated equipment in unoccupied buildings; c) turning off computers when not in use; and d) maintaining thermostats at optimum levels for heating and cooling.
2. Appropriate DOE/NV personnel and M&O contractors will observe additional no cost/ low cost energy conservation opportunities including, but not limited to: a) reducing operating hours for space heating and cooling systems; b) reducing operating hours for ventilation and water heating systems; c) reducing operating hours for lighting systems; d) use programmable thermostats as intended; e) eliminate simultaneous heating and cooling; f) operate existing energy conservation equipment as intended; and g) install energy-efficient lighting systems.

INITIATED BY:
Engineering and Asset Management Division

NO COST/LOW COST ENERGY CONSERVATION OPPORTUNITIES POLICY

2

3. All new projects will be designed and constructed to meet or exceed the requirements of 10 CFR 435 and/or any successor standards.
4. Lessons learned from previous energy audits or assessments (including Office of Inspector General reports) will be incorporated into ongoing energy management plans.
5. Internal controls to ensure most energy and water efficient products are purchased in accordance with the project recommendations of the DOE Federal Energy Management Program and any related DOE/GSA basic ordering agreements.

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Manager